



PLANNING DEPARTMENT
 (760) 770-0370
 Fax - (760) 202-1460
 68-700 Avenida Lalo Guerrero
 Cathedral City, CA 92234-7031

(Staff Use Only)

Case No.: _____

DP ____ - ____ - ____

DANCE PERMIT

CHECK TYPE OF DANCE PERMIT

- Function of Business
- Special Event

CHECK AGE OF PATRONS SERVED

- 18 and over
- 21 and over

GENERAL INFORMATION

Site Address (proposed dance(s) to be held): _____

Date(s) of Dance(s): _____

Time(s) of Dance(s): _____

Check Here:

- Alcohol will be served.
- Request for Special Police Officer to be present at dance(s) pursuant to Sections 5.12.270-5.12.290

SUBMITTAL REQUIREMENTS

1. Floor Plan – Include size of dance floor, stage and bar, number of tables and/or booths
2. Site Plan – Include surrounding buildings and parking
3. Copy of ABC License or proof of approval by ABC (if applicable)
4. Signed documentation from the property owner agreeing to the use, as specified in this application.
5. Live Scan from Police Department with a Fee of \$61.00
6. Fee of \$250.00

DESCRIPTION (Include whether D.J. or live music, hours of operation)

PROPERTY OWNER

Name: _____ Phone Number: _____

Address: _____ City: _____ Zip Code: _____

Property Owner Signature _____

APPLICANT

Name: _____ Phone Number: _____

Company: _____ Fax Number: _____

Address: _____ City: _____ Zip Code: _____

Applicant Signature _____ Date: _____

DETERMINATION OF APPLICATION (Staff Use Only)

ACTION TAKEN: APPROVED DENIED

If denied, provide reasons: _____

Conditions of Approval: _____

APPROVED BY: _____ DATE: _____

Date/Time Received:	Received By:	Amount Received:	Receipt No(s):
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LIVE SCAN INSTRUCTIONS

In order to complete your application, you are required to be fingerprinted. Even if you have been fingerprinted before, this is the process for required background investigations. The Live Scan process is painless and involves no ink. Your fingerprints are scanned into a computer and then sent directly to the Department of Justice (DOJ) via a secured network. This process speeds up permit approval time.

Live Scans may be obtained at the following locations:

Riverside Sheriff Department
73705 Gerald Ford
Palm Desert
(760) 836-1600

UPS Store
67782 East Palm Canyon (Hwy 111)
Cathedral City in the Target Shopping Center
(760) 321-0703

What is required: You will need a live scan form with a valid ORI and Mail Code Number (which is included in your application packet).

Fee: Please contact the locations directly for Live Scan fee.

Revised May 2014

